

NOW HIRING!

AUTO UNDERWRITER (Commercial & Personal Lines)

About Us

Trillium Mutual Insurance is an organization powered by great people who want to make a difference every day! What sets us apart from other organizations? Our corporate culture is professional and respectful, yet friendly. We offer a work environment that champions innovation and creativity, energy and passion. We are committed to providing a rewards package that includes competitive compensation, work/life balance, flexible work schedules, professional development opportunities, on-the-job training and the chance to make a difference working for a forward-thinking insurance industry leader in a niche market.

We are currently looking for a highly motivated, service-orientated professional to fill the vacancy for the new position of Auto Underwriter (Commercial & Personal Lines). Reporting to the Commercial & Personal Lines Underwriting Team Leader as a vital member of the dynamic Underwriting Team, you will play a key role in providing insurance solutions that meet the changing needs of our consumers.

What Will You Be Doing?

- Underwrite and Issue New Business, Renewals, Endorsements, Cancellations within Limits of Authority and in accordance with underwriting policies and procedures for all Commercial and Personal Auto lines of business
- Demonstrate strong communication, decision making and negotiation skills
- Grow a profitable portfolio; recognize opportunities to up sell products, coverage and limits
- Assess and evaluate complex risks and identify solutions for unique needs
- Maintain team service levels and quality standards
- Review activities in Guidewire efficiently
- Issue experience letters
- Provide excellent customer service and underwriting support to Distributors; preparation of quotes in a timely manner
- Collaborate with other departments on accounts
- Participate in Industry related PR events, including trade shows as required
- Share knowledge and mentor team members as required
- Keep up to date with industry and market changes and developments
- Represent the company at industry functions and meetings as required
- Must be fully aware of, and comply with, company confidentiality requirements at the highest level
- Handle other duties and special projects as assigned by the Manager of Underwriting



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Who You Are:

- Graduate from a recognized diploma program in Insurance or a strong equivalent combination of experience, education and training
- Experience in the P&C industry, with a minimum of 1-3 years experience in Auto Underwriting
- Working knowledge of all Auto Lines, such as Commercial, Farm, Fleet and Personal Lines Auto strongly preferred
- CIP designation, actively pursuing or willing to obtain
- Background and experience in agricultural and/or farm operations an asset
- Detail oriented and well organized professional, with strong analytical decision making and negotiation skills
- Innovative thinking skills
- Ability to multi-task in a fast-paced environment
- Strong oral and written communication skills and excellent interpersonal skills
- Ability to work well independently with minimal supervision, or as part of a team
- Ontario Driver's License and access to transportation

Compensation: \$63,500 - \$95,300 (NOTE: this range includes salary and other non-discretionary compensation)

This position has the ability to be a hybrid position from a home office within Ontario. High-speed Internet and reliable connectivity are required.

If you are a high performer who delivers more than what is expected, provides excellent service by understanding customer needs, enthusiastically supports change, shares your expertise, takes responsibility for your own development, who actively seeks new challenges and has a desire to learn and grow, then we want to hear from you!

Trillium Mutual commits to maintaining and promoting a culture that is inclusive and welcoming to all peoples. A workforce that is diverse, and that improves its understanding of various cultures, backgrounds and experiences, is in a better position to serve its members.

We invite interested applicants to submit their resume to hr@trilliummutual.com by March 12, 2026.

Trillium is committed to providing accommodations and achieving a barrier free workplace for individuals with disabilities. Should you require an accommodation in order to participate in our recruitment process, we will support you by taking into account your individual needs.

To learn more about Trillium, visit us at our website www.trilliummutual.com

or on



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