



Residential Underwriter (18 month contract position)

As a Residential Underwriter, you will be accountable for high quality underwriting of personal property insurance policies in compliance with company underwriting guidelines, while acting as a resource to other Underwriters. Using your experience, attitude, and industry knowledge, you will analyze, assess, evaluate, and determine acceptance of risks at all levels of complexity. You will have the ability to work independently and in a collaborative team environment and be a positive influence within our work setting.

Responsibilities

- Underwrite new business, renewals, and policy changes according to established guidelines and objectives to comply with the underwriting standards.
- Develop appropriate solutions for moderately complex underwriting problems.
- Develop, maintain, and manage positive broker relationships, including broker visits as required.
- Respond to broker requests and inquiries in a timely and professional manner.
- Assess, accept, and decline submissions, within assigned underwriting authority.
- Request, review, and take appropriate action on Loss Control Inspection Reports.
- Ability to read, interpret and understand policy wordings.
- Provide technical support to brokers.
- Participate in insurance industry functions and events in support of building broker relations and continually developing your skills.

What You Bring to This Role

- Minimum of 3-5 years of direct personal lines residential underwriting experience or direct insurance experience.
- Proven decision-making and analytical skills.
- Exceptional customer service and ability to negotiate and explain key points.
- Excellent verbal and written communication.
- Strong knowledge of computers, MS Office programs and the ability to learn new software with ease.
- Experience with using Guidewire is considered an asset.
- You are professional and courteous in all interactions, whether with policyholders, brokers, or co-workers.
- You perform well in a busy operation, prioritize, and remain calm under pressure.
- You are a team player who makes work fun for those working around you and with you.

What Do We Offer?

- Hybrid work model – we offer a mix of in-office and remote
- A diverse, collaborative, and supportive team
- A motivating company culture of spirit, fun and enthusiasm
- A company that values our business partners, our community and the health and well-being of our team

Kent & Essex Mutual offers a competitive compensation package and supports a healthy work life integration. We offer a positive, progressive work environment and a focus on employee development. Visit www.kemutual.com to learn more about us and what we're up to.

We take potential into consideration. If you don't have the exact experience, but you know you have what it takes to succeed in this role, be sure to give us more insight through your application and cover letter. If you require accommodation at any time during the recruitment process, please let us know by contacting: hr@kemutual.com.

If you would like the opportunity to join our team and possess the qualifications listed above, please apply in confidence to Human Resources by applying here: [Careers - Apply Here](#).