
*Intermediate/Senior Underwriter,
Commercial Lines*

Who we are

Halwell Dumfries Mutual is a policyholder-owned, financially secure, community-based Property & Casualty insurer; one of a group of Mutual companies forming a strong partnership across the province. We have been insuring the property assets of rural and urban policyholders in Guelph and surrounding area through a dedicated network of independent brokers for more than 160 years, with a Gross Written Premium base of over \$60 million.

What we offer

- Freedom and autonomy to work on new and interesting things
- The opportunity to make an impact on a well-established and fast-growing organization
- A flexible, fun and supportive culture that's a certified Great Place to Work™ and was named a Best Workplace™ for Mental Wellness and Financial Services & Insurance 2023
- Meaningful work in an organization that maintains a strong link to community
- Competitive compensation package for all permanent staff, including salary, benefits & pension, Annual Incentive Plan, learning & development opportunities, and generous paid time off



The position LEVEL 1 2 3 4 5

The Intermediate/Senior Underwriter (Commercial Lines), under the direction of the Commercial Team Lead, will primarily be responsible to underwrite and review commercial policies/submissions to determine risk acceptability, provide quotes for premiums, coverages, and other conditions associated with new business applications, endorsements and renewals as well as processing transactions following company underwriting guidelines. The Commercial Underwriter analyzes reports and gathers information from technical specialists, loss prevention, business development, and other sources to assist in their decision-making process and ensure a high-quality commercial book of business. They must work to address concerns in a professional manner as they arise to ensure a mutually beneficial working relationship is maintained with all stakeholders and partners.

What you have

- Excellent knowledge of commercial underwriting, both on- and off-package, normally acquired through at least 2-5 years' work experience in commercial lines of business
- Ability to exercise good judgement, evaluate options, effectively solve problems and make decisions independently as appropriate
- Clear communication and interpersonal skills necessary to collaborate effectively with agents, broker partners and colleagues



- Good organization and strong sense of accountability to complete tasks autonomously in a timely manner
- High degree of integrity, professionalism and trustworthiness to underwrite large, complex accounts
- Demonstrated ability to negotiate firmly but fairly
- Experience with Office365 (especially Outlook, SharePoint & Teams apps) or willingness to learn
- A post-secondary degree or diploma and working towards a relevant professional designation such as CIP, CRM (or equivalent combination of education and experience)
- Mutual insurance experience would be considered a strong asset

What we are looking for

We are looking for an experienced, self-motivated underwriter with a “figure it out” attitude eager to make an immediate impact by providing high quality underwriting on a permanent, full-time basis. As a hybrid workplace you will split your time between your home and our office in either Guelph or Sheffield. If you thrive in a supportive hybrid team environment and are seeking meaningful employment with an innovative organization that truly values its staff **apply today!**

How to apply

Apply online at <https://halwelldumfries.applytojobs.ca/>. The successful applicant will be subject to applicable background screening, including professional references and criminal background check. We thank all applicants for their interest, however; only those selected for screening will be contacted.

Accessibility Statement

Halwell Dumfries Mutual is an Equal Opportunity Employer that is committed to inclusive, barrier-free recruitment and selection processes in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). If contacted for an employment opportunity, please advise Human Resources if you require accommodation for testing, interview, or employment purposes.