

# Business Analyst (Finance)

## About the Role

As the Business Analyst with a finance focus, you will be a project delivery resource providing business expertise including research, analysis, and development of best practices, strategies and business solutions in support of Kent & Essex Mutual's services and objectives. Serving as a conduit between K&E technical staff and the financial subject matter experts, you will collaborate and build relationships to continually keep the project and processes moving forward.

We take potential into consideration. If you don't have the exact experience, but you know you have what it takes to succeed in this role, be sure to give us more insight through your application and cover letter.

## Key Responsibilities – Focusing on Accounting Procedures and Transactions

- Analyze existing business processes and systems to identify areas for improvement.
- Identify, coordinate, and develop system modification requirements arising from changing user needs, business process redesign and new management reporting needs.
- Collaborate with the finance department to understand their requirements and objectives.
- Develop a deep understanding of K&E procedures and workflows, with a financial focus.
- Develop a good understanding of Guidewire Nexus platform and its capabilities. Stay up to date with the latest features and functionalities that may be used to address business challenges and make recommendations.
- Identify business/service issues, analyze business processes, review data/workflows, and provide users with recommendations to their problems that support K&E objectives.
- Develop training materials and provide training on implemented products and solutions.
- Build strong relationships with all key stakeholders.
- Manage expectations through timely, appropriate, and consistent communication.
- Lead requirements, design, and problem resolution sessions.
- Plan and execute tests to verify the solution is properly configured and extended to meet requirements.

## Skills and Qualifications

- Knowledge or experience/education in accounting, specifically daily accounting processes and transactions.
- Demonstrates leadership skills to coordinate projects and project teams.
- Demonstrates analytical and problem-solving skills to determine key elements to drive process improvement.
- Effective presentation and written communication skills.
- Knowledge of P&C insurance is an asset.
- Working knowledge of Guidewire software is an asset.
- Proven computer skills with MS Office software, including Excel and SharePoint.
- Ability to make decisions, use independent judgment, establish priorities, and work effectively on multiple projects concurrently.
- Ability to positively challenge conventional thinking in support of change and influence others.
- Collaborative and able to draw upon the collective strengths of others.
- Ability to work in a fast pace and changing environment.

Work location for this position is hybrid or remote; preference will be given to hybrid and those within a reasonable commute to our office. The employee must reside within the Province of Ontario.

Here is the link to confidentially apply - [Careers @ Kent & Essex](#)

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