

Intermediate Accountant

Caradoc Townsend Mutual Insurance Company (CTM) is seeking an energetic individual with integrity, drive, and aptitude to join our team as an Intermediate Accountant.

CTM is a financially strong, growth oriented, policyholder-owned, property and casualty mutual insurer with annual gross written premium of over \$15 million. We keep our promises and provide peace of mind through high quality insurance products and coverage for personal, agricultural, and commercial lines. Our group services a membership-client base stretching from Strathroy to Niagara, with two offices, one in Kilworth and the other in Waterford.

As an Intermediate Accountant, you will be responsible for the preparation of month end working papers and associated monthly reporting. You will assist the Controller with quarterly reporting to the regulator, the year-end audit process, and several ongoing financial projects. You will be involved in the accounts payable process, bank reconciliations, and other accounting duties as assigned.

Job requirements:

- Bachelor's degree or diploma in accounting or business administration. Preference will be given to candidates that are working towards a CPA designation.
- 2-3 years recent experience in a related accounting position
- Strong financial acumen and analytical agility. Experience with IFRS is an asset.
- Detail oriented, organized, and able to meet tight deadlines
- Proficiency in Microsoft Office products and financial reporting software is preferred
- Self-motivated with prioritization, time management and project management skills
- Highly effective written and interpersonal communication skills; the ability to build a positive, team-oriented environment
- Demonstrated aptitude in dealing with private and confidential information
- A commitment to showing relentless respect and kindness
- A positive attitude with a willingness to try new things and offer new ideas

This is a hybrid position with the opportunity to work both remotely and from the office. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

Qualified applicants with an interest in this opportunity can, in confidence, send a resume outlining their background and experience:

Attention: Emily Van Daele, Controller & Treasurer
evandaele@ctmins.ca