



## Now Hiring– Multi-Line Claims Adjuster

Salus Mutual has an exciting opportunity for a highly motivated, detail-orientated insurance professional experienced as a **MULTI-LINE CLAIMS ADJUSTER** to join our growing team!

We pride ourselves in providing exceptional customer service to our policyholders when they need it most - during their claims experience. Reporting to the Claims Manager, as a **Multi-Line Claims Adjuster** the ideal candidate will have experience in Bodily Injury, Liability, property (residential and commercial), as well as Auto Physical Damage claims. You will be responsible to investigate reported claims, meet with insureds, explain coverages, ensure all required documents are completed, and negotiate settlements.

### Intrigued?

Keep reading to find out how awesome you are and what you can offer to this dynamic team!

#### Position Requirements:

- Professional interpersonal and communication skills, both verbal and written
- Ability to multi-task and balance priorities while meeting the needs of multiple claimants
- Sound judgement in decision making and problem solving
- Analyze claims material presented in conjunction with clients, agents, and third parties to obtain accurate evaluations of potential losses
- Prepare, document, and evaluate issues and exposures to facilitate effective participation in settlement meetings, mediations, and other legal proceedings
- Minimum of 3 years of multi-line experience
- Valid Driver's License and own transportation
- Proficient in Microsoft Office
- Post-Secondary education

#### Personal Attributes:

- Maintain strict confidentiality and a strong work ethic
- Possess a high level of integrity while being respectful of others
- Positive attitude and highly organized to manage workflow effectively
- Ability to embrace new technology and changing processes

#### Considered Assets:

- Possessing or working towards a Chartered Insurance Professional (CIP) designation
- File litigation experience

#### Why work for us:

- Competitive compensation package which includes base salary, benefits, and a pension plan
- Flexible, people-oriented working environment
- Opportunities for ongoing training and development
- A positive team environment with a focus on health, wellness, and community involvement

**Who We Are:**

Salus Mutual Insurance Company is an amalgamation between Howard Mutual Insurance Company and West Elgin Mutual Insurance Company two well-established mutual insurance companies. We pride ourselves on professional, friendly customer service provided by employees and agents who understand our policyholder needs and put our customers first.

**Interested?**

Candidates are asked to submit a resume and cover letter detailing their qualifications and experience by email to Human Resources at [anna@yourh2r.com](mailto:anna@yourh2r.com).

We thank all applicants for their interest and wish to advise that only those candidates selected for an interview will be contacted. Appropriate accommodations will be provided upon request throughout the recruitment and employment process as required under the *Accessibility for Ontarians with Disabilities Act (AODA)*.

For more information about Salus Mutual Insurance Company please visit our website [www.salusmutual.ca](http://www.salusmutual.ca) or follow us on Facebook.