



WESTMINSTER
MUTUAL INSURANCE COMPANY

Financial Controller Career Opportunity

Westminster Mutual Insurance Company has been taking care of insurance needs in an individual way for over 150 years. Operating on a foundation of honesty, integrity and community based principles, we maintain the highest standards of personal service, never losing sight of the importance of the “Neighbour Helping Neighbour” approach.

THE OPPORTUNITY

We are looking for a professional, motivated and team-oriented individual to take on the role of **Financial Controller**. Reporting to the President and CEO, you will be responsible for the planning, directing, and coordination of all accounting operational functions. As a member of the Management Team, the individual will take on a leadership role in enabling Westminster to achieve organizational success and collaborate in setting and implementing strategic objectives. This is a great long-term career opportunity where you can apply your knowledge of accounting principles, customer focused skills and innovative mindset in a rewarding way.

WHAT YOU’LL BE DOING

- 🕒 Preparation of quarterly and annual consolidated financial statements and regulatory reports
- 🕒 Ensure accuracy in accounting transactions
- 🕒 Preparation of audit files and management of the external audit process
- 🕒 Maintain effective internal controls to ensure compliance with IFRS and applicable federal and provincial regulations
- 🕒 Manage payroll and benefits administration
- 🕒 Support the administration of investment and asset management
- 🕒 Act as an IT resource and liaison with external IT support

WHAT YOU BRING

- 🕒 University degree in Finance or Accounting
- 🕒 Chartered Professional Accountant (CPA) Designation
- 🕒 Minimum 5 years progressive financial experience (direct / indirect)
- 🕒 Strong knowledge of MS Office and a high degree of comfort with IT related queries and systems
- 🕒 Confidence in presenting information, verbally and in writing, in a clear and concise manner
- 🕒 Solution oriented, team player, with a high degree of emotional intelligence
- 🕒 Previous experience and knowledge of the insurance industry an asset

WHAT WE OFFER

- 🕒 A friendly, community oriented workplace
- 🕒 Comprehensive benefits
- 🕒 Competitive Defined Contribution Pension Plan
- 🕒 Hybrid work environment

JOIN OUR TEAM!

Interested? Please submit your resume and cover letter detailing your unique qualifications and experience to WestminsterCareers@engagehr.com.

We encourage applications from all qualified candidates and will accommodate applicants’ needs under the human rights codes throughout all stages of the recruitment and selection process. We encourage candidates to make their accommodation needs known so that we can provide equitable opportunities.