



Usborne & Hibbert Mutual Fire Insurance Company

PROPERTY UNDERWRITER

We are seeking a motivated, cooperative individual who is committed to working in a dynamic atmosphere. We have an immediate opening for a permanent full-time Property Underwriter. Located in Exeter and upon completion of training we offer a hybrid work environment.

Position Responsibilities:

- Assess and evaluate risks including new business, renewals and endorsements
- Apply knowledge to underwrite, rate and document policy files
- Respond to queries from agents and brokers in a timely and professional manner
- Evaluate and assess information for pricing, claims information, and inspection reports

Education/Work Experience:

- Post-secondary education or equivalent training and work experience
- Completion or commitment to achieve Chartered Insurance Professional (CIP) designation
- General knowledge of residential, farm and commercial risk assessment and rating
- Automobile underwriting experience would be considered an asset

Key Competencies:

- Excellent problem-solving and decision making abilities
- Sound analytical and critical thinking skills
- Strong customer service skills
- Excellent written and verbal communication skills
- Highly motivated and able to work as a team player and contribute to a positive working environment

What We Offer:

- Health and wellness focus with company paid benefits, a health care spending account and pension plan.
- Opportunities for ongoing training and development – paid continuing education courses, insurance institute designations, onsite training and development is encouraged.
- Flexible work hours, team environment, including employee appreciation and recognition.
- Community connection and involvement including one paid volunteer day each year.

Please visit www.usborneandhibbert.ca to learn more about our company.

Competition closes on June 26, 2023. If interested in joining our team, please email a cover letter and resume in confidence to resume@usborneandhibbert.ca. We appreciate all responses and advise only those applicants selected for an interview will be contacted.

In accordance with the “Personal Information Protection and Electronic Documents Act”, personal information is collected and will be used for the purpose of candidate selection. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.